

3. EVIDENCE OF QUALIFICATIONS:

The Institute is required to confirm your qualifications

ACADEMIC QUALIFICATIONS:

Name of qualification	Name of Institution	State or Country	Length of course	Completion date

Please attach a certified copy of evidence of completion of your qualifications.

These may include one or more of the following:

- academic transcripts
- a statement of completion and/or conferral of award
- degree and/or diploma certificate

It should be noted that the Institute may require full academic transcripts in some circumstances.

Teachers granted returning registration will be required to demonstrate maintenance of their professional practice within the granted 12 month period.

To demonstrate maintenance of their professional practice teachers will need to provide evidence they have :

- taught for at least 10 days; and
- undertaken 20 hours of professional development activities with reference to the standards of professional practice. At least 10 hours of these activities should provide access to research and knowledge sourced from outside the immediate school environment.

Please return this form to the Victorian Institute of Teaching:

By mail to: PO Box 531 Collins Street West, Melbourne 8007

In person to: Level 24, 570 Bourke Street, Melbourne

For further information please contact the Institute on 1300 888 067