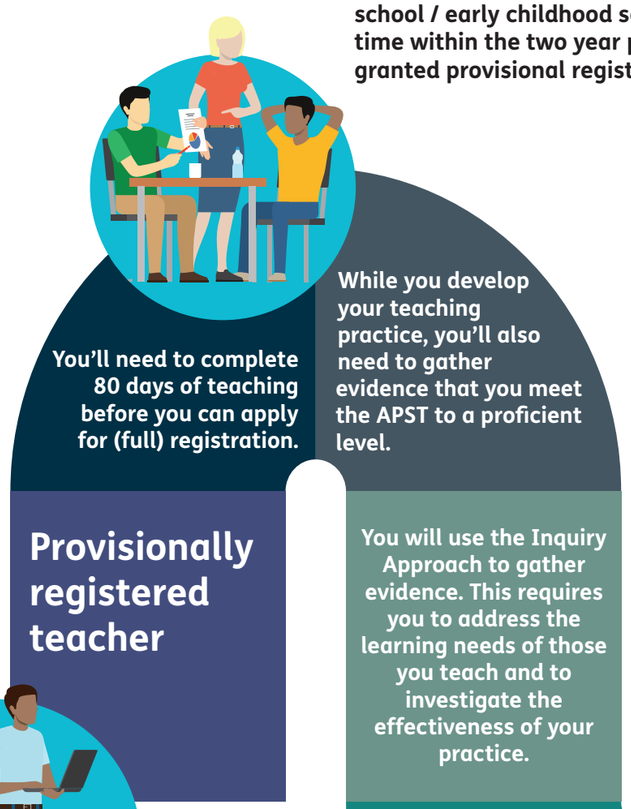
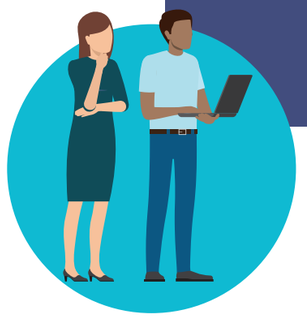
Moving from provisional to (full) registration



You'll need to complete 80 days of teaching before you can apply for (full) registration.

While you develop your teaching practice, you'll also need to gather evidence that you meet the APST to a proficient level.

Provisionally registered teacher



As a provisionally registered teacher (PRT), you are granted a two year period with the expectation you will be able to succesfully meet the requirements and apply for (full) registration.

You can complete your 80 days of teaching in one or more Australian or New Zealand school / early childhood service at any time within the two year period you are granted provisional registration.

You will use the Inquiry Approach to gather evidence. This requires you to address the learning needs of those you teach and to investigate the effectiveness of your practice.

You'll be supported through the process by a mentor / experienced colleague. They'll observe your practice at least three times and give you feedback.

You'll meet with your mentor for at least two professional discussions about your practice. You'll also observe at least one other teacher's practice.

You'll also need to arrange for a workplace panel to assess your evidence. Your mentor can assist you with this.

You'll supply each panel member with a copy of your evidence so they can consider it before your meeting.

Once you've successfully gathered your evidence, you'll need to apply for (full) registration.

You'll then have a meeting with the recommendation panel and present your evidence.

You'll write a brief report on child safety and welfare, discuss it with your mentor, and record the discussion. You'll also write a brief report on maintaining professional relationships.

The panel will consider your evidence and reach a consensus on whether you have met the standards and their descriptors. You'll then be advised of the outcome.

The principal / panel chair will complete a Recommendation Report and submit to VIT.

VIT will notify you of the outcome.

Where all requirements have been met, VIT will grant you (full) registration. This means that you have attained the proficient teacher level of the APST. Once your registration is approved, you'll be sent a new registration card.

(Fully) registered teacher or early childhood teacher

Registered teachers may be selected to complete an audit process. Audits can occur anywhere up to two years after being granted (full) registration. To ensure the successful completion of an audit, you should keep your evidence during this time.

victorian institute of teaching