

From: Victorian Institute of Teaching [mailto:no-reply@vit.vic.edu.au]
Sent: Monday, 8 February 2016 10:00 AM
To: Marnie Reid
Subject: Circular 3 / 2016 UPDATED REQUIREMENTS FOR PROVISIONALLY REGISTERED TEACHERS



**VICTORIAN INSTITUTE OF TEACHING
MESSAGE TO SCHOOL PRINCIPALS
CIRCULAR 3 / 2016
UPDATED REQUIREMENTS FOR PROVISIONALLY REGISTERED TEACHERS**

*This circular is being sent to principals of all schools.
Please ensure that the principal receives this email.*

Dear Principal

In the coming weeks, we will be sending emails to provisionally registered teachers (PRTs) about updated requirements for moving to (full) registration. It is important that your PRTs read this email, so please ensure that all your teachers have updated their email address in their [MyVIT account](#).

The email will explain the following information:

- PRTs who complete the process of moving to (full) registration **after 30 June 2016**, will need to demonstrate all 37 descriptors of the APST when they present to a recommendation panel. The 2016 resources for this process can be found under 'Useful links for documenting evidence' [here](#).
- PRTs will also be required to include a focus on learners with disabilities in their evidence of practice. Further information on the Special Needs plan can be found [here](#).
- PRTs who will complete the process of moving to (full) registration **before 30 June 2016** will need to access the 2015 resources for this process. These resources can be found on our website under 'Useful links for documenting evidence' [here](#).
- We welcome our early childhood colleagues to the profession and the latest

version of the APST incorporates early childhood learners and their environments.
Read the APST [here](#).

It is important that you also forward this information to teachers who have worked as mentors to PRTs so that they are aware of the change in requirements.

In 2016, Mentor and PRT seminars will be held in metropolitan and regional Victoria. Please encourage your relevant staff to attend. You can read more information about mentor seminars [here](#) and PRT seminars [here](#).

Thank you for supporting this important work and taking the time to read this circular. If you have any questions, please call the Principals' Hotline on 1300 650 375.

MELANIE SABA
CHIEF EXECUTIVE OFFICER

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