Extended Leave Fact Sheet

If you are taking extended leave from work as a teacher (such as maternity leave), there are several options for your registration.

If you are fully registered, we recommend that you do not let your registration lapse. If your registration lapses, you may be granted provisional registration when you reapply.

There are two options to maintain your registration.

1. MAINTAIN YOUR EXISTING (FULL) REGISTRATION

In order to maintain your registration you will need to declare by 30 September each year that you have

- taught for at least 20 days in Australian or New Zealand schools or early childhood services; and
- undertaken at least 20 hours of professional learning referenced to the Australian Professional Standards for Teachers (APST).

If you are unable to meet at least 20 days teaching in the past 12 months, you will be provided with the option at renewal to declare you have undertaken either

- 40 days in the previous two years;
- 60 days in the previous three years;
- 80 days in the previous four years;
- 100 days in the previous five years.

You may also accumulate 20 days of practice through equivalent practice or educational leadership. More information on these categories can be found here.

2. MOVE TO NON-PRACTISING REGISTRATION

If you are unable to meet the recency of practice requirements above, you will be provided with the opportunity to go to non-practising registration.

Non-practising registration allows a teacher to remain registered and return to (full) registration when they recommence teaching. This allows teachers to take time off from the teaching profession without compromising their registration.

Registering as non-practising will maintain your continued suitability and fitness to teach. However, you will not be able to work as a teacher whilst you have non-practicing registration.

To learn more about why you might choose to apply for non-practising, watch this video.

When you wish to return to teaching from non-practising, you must notify us prior to undertaking the duties of a teacher in a school or early childhood setting.

You can only apply for non-practising registration at renewal, however you can submit the returning to teaching from non-practising registration form at any time.

Returning from non-practising means that your knowledge and practice will not be current, so we will send you a new registration card with conditions.

The conditions are that during the time you are returning from non-practising, you have 12 months to complete the following requirements, at which time you will be granted (full) registration

- twenty (20) days teaching, equivalent practice or educational leadership; and
- twenty (20) hours of professional development activity that references the APST (including activities that develop your capability to teach learners with disability).