

From: Victorian Institute of Teaching [mailto:no-reply@vit.vic.edu.au]
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VICTORIAN INSTITUTE OF TEACHING
MESSAGE TO SCHOOL PRINCIPALS
CIRCULAR 4 / 2016
THE TEACHER MENTOR TRAINING PROGRAM

*This circular is being sent to principals of all schools.
Please ensure that the principal receives this email.*

Dear Principal

The Institute continues to provide a training program for teacher mentors who are assisting provisionally registered teachers in the transition to (full) registration. The Teacher Mentor Training Program has been designed to equip experienced teachers with mentoring skills to help them support provisionally registered teachers (PRTs) at the beginning of their careers and guide PRTs through the registration process. This research-informed two-day training program has two purposes:

1. to support the development, or further development, of a repertoire of effective peer mentoring and coaching practices for teacher mentors
2. to equip teacher mentors with the knowledge and skills needed to support PRTs through to full registration, using an inquiry approach to the evidence-based process.

As you may be aware, there are updated requirements for moving to (full) registration after 30th June 2016. The changes include the following:

- PRTs who complete the process of moving to (full) registration after 30 June 2016, will need to demonstrate all 37 descriptors of the APST when they present to a recommendation panel. The 2016 resources can be found [here](#).
- PRTs who will complete the process of moving to (full) registration before 30 June 2016 will need to access the 2015 resources for this process. These resources can be found on our website [here](#).
- As part of the government [Special Needs Plan](#) teachers will be required to build their capacity to teach learners with disability. Provisionally registered teachers

applying for (full) registration in 2016 and beyond will be required to include a focus on learners with disabilities in their evidence of practice. This will be included in the VIT designed evidence-based process.

It is important that mentors are aware of the changes in requirements. **Mentors need to register online through their [MyVIT portal](#)**. Teachers will gain the greatest benefit if they attend both days.

- The first day of training commenced on Monday 22 February 2016.
- The second day of training commences on Tuesday 3 May 2016.

Dates and venues for each session will be published in teachers' MyVIT portal and on the Institute web site.

Thank you for supporting this important work and taking the time to read this circular. If you have any questions, please call the Principals' Hotline on 1300 650 375.

MELANIE SABA
CHIEF EXECUTIVE OFFICER

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