



EARLY CHILDHOOD

EARLY CHILDHOOD CIRCULAR 7 / 2015 – EARLY CHILDHOOD TEACHER REGISTRATION **26 June 2015**

All qualified early childhood teachers who are employed or engaged as an early childhood teacher in a Victorian education and care service or a Victorian children's service need to be registered with the Victorian Institute of Teaching from 30 September 2015. Please note: the Institute will not be accepting applications for early childhood teacher registration until a date to be announced in the second half of July 2015. A special edition of this circular will be published just prior to applications opening.

Welcome to our seventh circular on early childhood teacher registration. This circular contains important information about:

- a dedicated phone line for early childhood teacher registration
- information seminars
- early childhood teacher registration fees

1300 977 263

If you are unable to find the information you need about early childhood registration on the Institute [website](#), we have a phone line dedicated to early childhood teacher registration enquiries. Call 1300 977 263 and speak to one of our highly trained Customer Service Officers.

Information seminars

The early childhood teacher registration seminar series has concluded with more than 2,000 early childhood teachers attending. For those that were unable to attend, the seminar presentation can be found on our [website](#).

We anticipate holding a small number of seminars for early childhood teacher employers during August/September and will advertise them in a future edition of this circular.

Early childhood teacher registration fees

For early childhood teachers registering under the transitional [arrangements](#)

If you are a qualified early childhood teacher who has worked in the role of an early childhood teacher between 1 October 2013 and 30 September 2015 and you apply and pay by 31 March 2016, you will pay:

- \$91 Early childhood teacher application fee.
- \$0 National Police History Check (NPHC) fee. The Institute will undertake a NPHC on your behalf, however a fee will not be charged.
- \$22 Early childhood teacher application fee for a second registration. This fee is charged to anyone applying under the transitional arrangements and who is already registered with provisional teacher registration, teacher registration, non-practising teacher registration or permission to teach.

For all other early childhood teachers applying for registration

If you are a qualified early childhood teacher and you are not eligible to apply under the transitional arrangements OR you apply and pay after 31 March 2016, you will pay:

- \$121 Initial registration. This includes the cost of the NPHC which the Institute will undertake on your behalf.
- \$30 Application for second registration. This fee is charged to anyone who is already registered and applying for registration in another division.

How do I find out more?

Further information about registration as an early childhood teacher is available on the Institute [website](#), including frequently asked questions.

Anyone who submits an [intent to register](#) form will also receive these email circulars as they are published. Past editions of the circular can also be found on our website.

Thank you for reading this circular and welcome to the profession. I look forward to working with you in the future.

Kind Regards

MELANIE SABA
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VICTORIAN INSTITUTE OF TEACHING