

Fact sheet

Internship initial teacher education programs

Internship initial teacher education (ITE) programs are teacher education programs that are employment-based and often fast-tracked.

Internship programs allow pre-service teachers (PSTs) to undertake all, or part, of their professional experience days in paid or unpaid employment with a school under VIT's Permission to teach (PTT) (Internship) category. The structure of Internship programs varies, but generally a PST works for 2-3 days per week in a school and undertakes their study for the other 2-3 days. The internship may run for part or the full duration of their ITE program.

While they are permitted to teach, a holder of PTT (Internship) is still a PST and is progressing towards the Graduate Teacher level of the Australian Professional Standards for Teachers (APST).

PTT (Internship) grant

A school may enter into a partnership with an ITE provider to host a pre-service teacher in an Internship program.

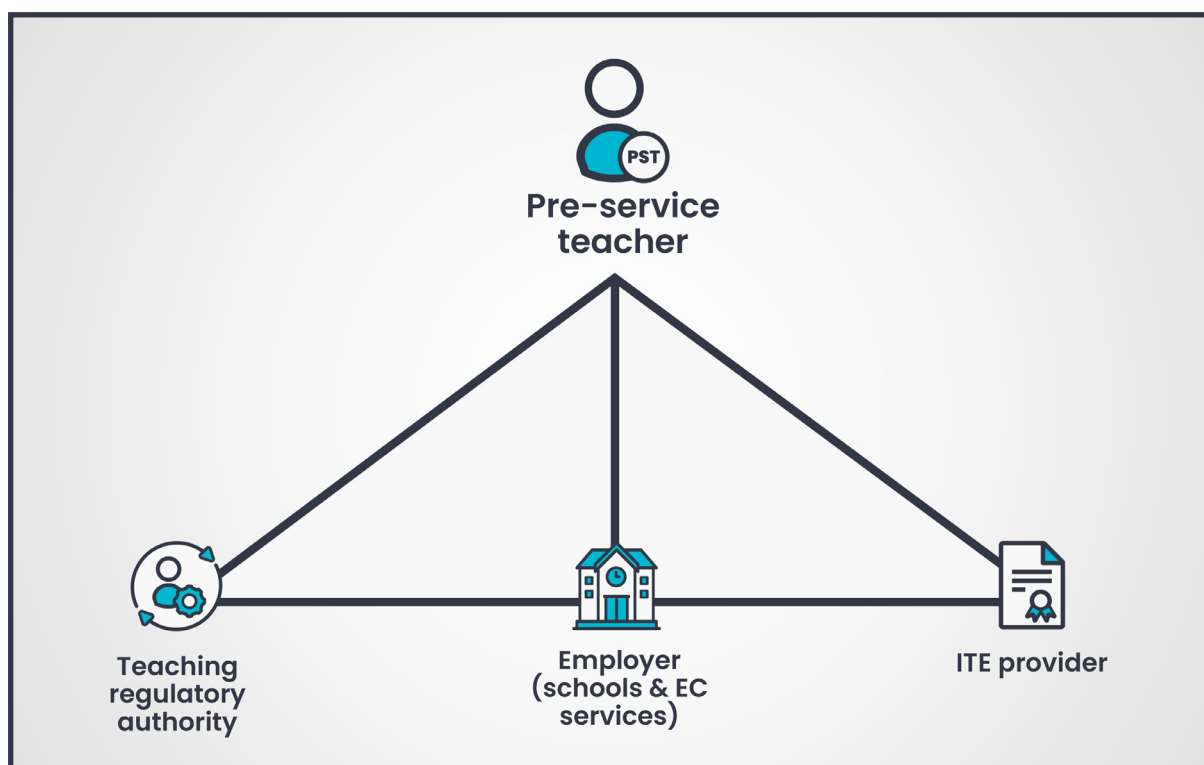


Diagram: PST supports

The application for PTT (Internship) is commenced by the ITE provider with VIT first, before the PST completes their part of the application. The school is not required to submit a PTT application and will not need to provide evidence of teacher workforce shortage to VIT. Once the PTT (Internship) application is granted you can link the PST to your VIT employer portal.

PTT is granted to teach specific subjects or subject areas at a particular school and therefore cannot be used to undertake casual relief teaching.

A PTT holder should not be undertaking additional [duties of a teacher](#) beyond teaching the subjects approved under their PTT grant.

Activity	Can a PTT holder undertake this duty?
Pastoral care / student wellbeing	No
Year level / form assembly	Yes
Excursions	Yes (but not as the supervising teacher)
Yard duty	Yes
School camps	No (can attend but does not count towards student / teacher ratios and cannot be unsupervised)
Staff meetings	Yes
School events / fairs	Yes
Co-curricular programs (e.g. school musical / sports)	Yes (but not as the supervising teacher)

A PTT holder carries the same professional and legal obligations as a registered teacher, including those related to suitability to teach, ensuring child safety and wellbeing, maintaining professional boundaries, and complying with the [Victorian Teaching Profession's Code of Conduct and Ethics](#).

Host school partnership with ITE provider

The ITE provider will provide a host school with all information regarding the requirements for hosting a PTT (Internship) holder, including the requirements for the school-based mentor to complete professional experience reports / assessments.

Any questions regarding the requirements of the ITE program should be directed to the relevant ITE provider.

Supporting PTT (Internship) holders

Grants of PTT (Internship) are integrated within an ITE program and **PTT (Internship) holders are not qualified teachers**. The PTT (Internship) holder must be provided with adequate supervision, support and mentoring reflective of their level of experience.



Supervision, support and mentoring

It is expected that schools provide PTT holders with supervision, support and mentoring. This does not mean PTT holders need to be supervised one-on-one, rather it includes oversight of the planning and implementation of class programs, and professional support with regard to teaching methods, student welfare, assessment procedures and related matters.

PTT (Internship) holders must still complete all requirements of their ITE program, including being observed, provided with feedback and assessed by a school-based mentor on their practice.

Schools should understand that course completion should be a priority for PTT (Internship) holders to ensure they successfully complete their qualifications.

PTT (Internship) grant length

A grant of PTT (Internship) will be given for the duration of the internship component of the ITE program. For some this will be the full length of the ITE program, and for others it may be a semester.

If you choose to offer an internship student a job at your school after the end of their PTT (Internship) grant, they will not be able to undertake the duties of a teacher until they are granted provisional registration.



Resources

- [Guidance note: Supporting PTT holders](#)
- [Internship ITE policy](#)



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