

Understanding the regulatory obligations of an employer

Teacher registration in Victoria is regulated by the Victorian Institute of Teaching (VIT). The VIT undertakes its functions in accordance with the *Education and Training Reform Act 2006* to regulate for a highly qualified, proficient and reputable teaching profession.

It is a legal requirement for all teachers to be registered with VIT in order to be employed in a Victorian school or early childhood service.

Understanding VIT's role as a regulator, the importance of teacher registration and the regulatory obligations of an employer is essential to managing and monitoring teacher registration in the workplace.

Employer obligations

As 'co-regulators' of the teaching profession, employers are required to ensure their teachers hold valid teacher registration. This includes

- checking current and prospective teacher's registration status via the Employer portal
- maintaining and monitoring the teacher list via the Employer portal
- reporting teacher conduct matters
- responding to requests for information.

It is also essential that employers understand the conduct and suitability requirements that teachers must adhere to, as well as their role in ensuring they adhere to these standards. This includes understanding

- employers' obligation to report teacher conduct matters to VIT and how to do so
- VIT's process for investigating notifications or complaints against a teacher.

Resources

To learn more, visit the Employer obligations section on the VIT website or access our range of resources via the QR codes below.



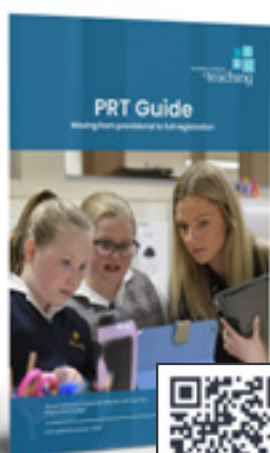
Employer support

There are a number of ways employers can support their teachers to seek and maintain registration, including

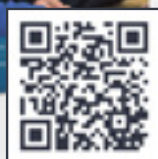
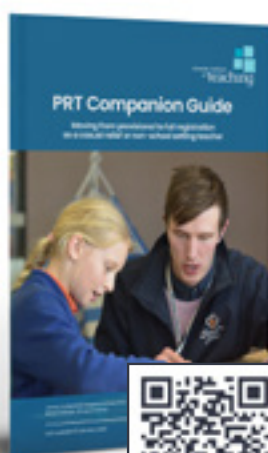
- reminding teachers to complete the annual registration process
- supporting provisionally registered teachers to undertake VIT's Inquiry process and completing recommendations for their application to move to full registration
- initiating the application process to grant permission to teach (PTT) for prospective teachers who do not hold the relevant qualifications for registration
- assisting with teacher audits.

Resources

To learn more, visit the Support my teachers' registration section on the VIT website or access our range of resources via the QR codes below.



PRT Guide



PRT Companion Guide



**Workplace
Recommendation
Panel Guide**



**Permission to teach
fact sheet**



**Supporting PTT holders
guidance note**



**Permission to teach
policy**