

Returning to full registration

Observations and discussions template

Experienced returning registered teachers should use this template to record their observations and professional discussions during Stage 3 (Professional Practice module) of the Return to Full Registration Pathway.

This template is not mandatory or required to be uploaded as evidence to complete the Professional Practice module, however may be useful to demonstrate completion and used as evidence during the attestation meeting with your employer.

Name		Registration no.							
Workplace									

Observation 1 – Observing a fully registered teacher’s practice

Date of observation									
Who I observed (colleague’s name and VIT registration no.)									
Name		Registration no.							
Signature									

What I saw / heard / experienced

What I learned

How this improves my practice

Discussion 1

Date of observation									
Who I spoke with (colleague's name and VIT registration no.)									
Name				Registration no.					
Signature									

What we discussed and what I learned

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What I plan on implementing into my own practice

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Observation 2 – Observed by a fully registered teacher

Date of observation								
Who observed me (colleague's name and VIT registration no.)								
Name				Registration no.				
Signature								

Focus for observing teacher

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Reasoning for focus

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Notes

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Reflection

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Discussion 2

Date of observation									
Who I spoke with (colleague's name and VIT registration no.)									
Name				Registration no.					
Signature									

Summary of the feedback received

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How I plan to implement the feedback into my practice

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