

## Procurement activities FY 2022-23

No.	Procurement name	The opportunity including list & description of goods and services (with estimated quantities if known)	Special requirements	Estimated contract duration	Estimated invitation to supply release date	Market approach (ITS/RFQ/RFT/EOI/SPC /open/selective)	International Agreement Covered procurement	Comments	Point of contact
1	ICT Service Delivery	Purchase of Microsoft Pro and Lenovo X 35 units	Intel core i5 or equivalent processor	One off purchase	Dec 2022 - Jan 2023	SPC	no	no	Niall Beirne Director Shared Services
2	Office supplies	Break out area (Kitchen) consumables	Environmentally sustainable	3 years	Nov 2022	SPC	no	no	Niall Beirne Director Shared Services
3	Office Supplies	Stationary and other Office Consumables	Environmentally sustainable	3 years	Nov 2022	SPC	no	no	Niall Beirne Director Shared Services
4	Audit and Governance	Provision of Internal Audit services	Meet compliance and assurance needs of VIT consistent with its Risk Management Framework and Policy. Tender document details contract specifications	3 years	Sep - Oct 2022	RFT	no	no	Niall Beirne Director Shared Services

5	Workforce Management	Recruitment of VIT EA Gr 3 Contract staff x 3	Clerical Administrative	6 months	Sep 22	selective	no	no	Niall Beirne Director Shared Services
		Recruitment of VIT EA Gr 4 Contract staff x 4	Investigations	up to 2 years	Oct 22	selective	no	no	Niall Beirne, Director Shared Services
		Recruitment of VIT EA GR 5 Contract staff x 1	Investigations	up to 2 years	Oct 22	selective	no	no	Niall Beirne Director Shared Services