EARLY CHILDHOOD CIRCULAR 3 / 2015 – EARLY CHILDHOOD TEACHER REGISTRATION
27 March 2015

All qualified early childhood teachers who are employed or engaged as an early childhood teacher in an education and care service or a Victorian children’s service need to be registered with the Victorian Institute of Teaching (the Institute) from 30 September 2015.

Qualifications
When applying to the Institute for early childhood teacher registration, you will need to provide evidence that you are a qualified early childhood teacher. ACECQA’s website includes lots of information and guidance to help you work out whether you are qualified.

You are a qualified early childhood teacher if:

- you hold an (approved, approved equivalent or former approved) early childhood teaching qualification published on the ACECQA list of approved qualifications

- you were recognised as a qualified early childhood teacher prior to 2012 under a former Australian state or territory law (note: to determine whether you were recognised under a former state or territory law, use the ACECQA qualifications checker

- your qualification has been assessed as equivalent to an approved early childhood teaching qualification by ACECQA.

Transitional provisions
If you are a qualified early childhood teacher and have been employed or engaged as an early childhood teacher for any period during the two years from 1 October 2013 to 30 September 2015 you are eligible to be registered under the transitional provisions.

If you are registered under the transitional provisions you will be granted early childhood teacher registration by the Institute, rather than an initial period of early childhood teacher provisional registration. In addition, the National Police History Check fee will be waived, so you will only pay a fee of approximately $91.

Whether or not you are eligible for the transitional provisions, if you are qualified and are employed or engaged as an early childhood teacher in an education and care service or a Victorian children’s service, you will need to be registered with the Institute from 30 September 2015.
**Dual qualifications**
If you are already a registered teacher and want to be a registered early childhood teacher, you will need to make a second registration application. The early childhood division of the register is separate from the teacher division of the register and each requires a separate registration. See how the register works [here](#).

On registration, you will be issued with a registration card for your early childhood teacher registration.

The cost to maintain a second registration will be no more than 25% of maintaining an initial registration.

**Information seminars**
Information seminars about registration for early childhood teachers and managers of early childhood centres will be held from May to July in a range of metropolitan and regional locations. The next circular (published 29 April) will contain details about dates and locations.

**How do I find out more?**
Further information about registration as an early childhood teacher is available on the Institute website ([www.vit.vic.edu.au](http://www.vit.vic.edu.au)) including frequently asked questions.

Anyone who submits an ‘intent to register’ form will also receive these circulars to their email address as they are published.

**What do I need to do?**
The Institute is not accepting applications at this stage. You will be notified when the application process is open.

This information is intended for early childhood providers, services and teachers. If you are a provider or service who does not employ early childhood teachers and do not wish to receive this circular, please notify us by email on [Early.Childhood@vit.vic.edu.au](mailto:Early.Childhood@vit.vic.edu.au) and we will remove you from our distribution list.

Kind Regards

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