

Returning to teaching from non-practising registration notification

This form is for teachers who intend to return to teaching in Victorian schools and / or early childhood services and who currently hold non-practising registration.

Non-practising teachers who wish to return to teaching employment will be granted 12 months active registration on satisfactory completion and processing of this form. This will enable them to teach in Victorian schools and / or early childhood services.

To ensure applications are processed by the date indicated, teachers should submit this form and all required documents **at least 20 working days prior to commencement of employment**. Active registration can only be granted when any waivers held are revoked by payment of the annual fee, the teacher has a current satisfactory National Police History Check and any other matters are resolved.

PERSONAL DETAILS

Registration no.						Title	
Surname					Given name(s)		
Postal address							
Suburb		P/code		State			
Email							
Phone (H)		Phone (W)		Phone (M)			

DATE OF COMMENCEMENT OF ACTIVE REGISTRATION

Teachers returning to teaching should indicate a date when they would like their 12 months active registration to begin.

I have an employment contract with a school and / or early childhood services, which commences on ___ / ___ / ___

OR

I wish to commence 12 months active registration on ___ / ___ / ___

Teachers granted returning registration will be required to demonstrate maintenance of their professional practice after the granted 12 month period.

To demonstrate maintenance of their professional practice teachers will need to provide evidence they have:

- 20 days teaching, equivalent practice or educational leadership; and
- 20 hours of standards referenced professional development activities updating knowledge about content, practice or pedagogy.

You must be certain you will be able to meet the requirements within the returning to teaching period, as you are not able to revert back to non-practising.

Please return to Victorian Institute of Teaching

Via email: vit@vit.vic.edu.au

By mail: PO Box 531, Collins Street West, Melbourne 8007

In person: Level 9, 628 Bourke Street, Melbourne