

Checklist: evidence of professional practice

Use this checklist to ensure you have all the evidence required to demonstrate your practice meets the standards of professional practice for (full) registration and you have followed the correct processes.

The following components have been completed and are included in your evidence of professional practice.

- identification of the learners whose learning is your focus
- identification of learners with disability whose learning is your focus
- identification of learners who identify as Aboriginal or Torres Strait Islander
- factors that may affect learning (including physical and mental, cultural, linguistic, socioeconomic or religious factors) of those you teach
- description of teaching content for the program of learning
- learning outcomes for the program of learning
- identification of an inquiry question
- identification of your professional learning needs to support your inquiry
- report and record of a professional discussion around your understanding of legislative requirements relating to child safety and wellbeing, including two examples of how you have implemented these requirements in your workplace
- record of at least one observation of a mentor / experienced colleague's teaching practice
- record of at least two professional conversations with mentor / experienced colleague about your inquiry
- an action plan that incorporates
 - learning outcomes to be achieved
 - learning resources, practices and activities to be used
 - strategies to develop a safe and challenging learning environment
 - assessment practices and tasks to be used
- details of the implementation of the action plan which include
 - dates of at least three mentor / experienced colleague visits
 - summaries and learning from professional discussions related to the visits
- a report reflecting on your professional discussion(s) around how you establish appropriate relationships and maintain professional boundaries with your learners
- an analysis of the effectiveness of practice in relation to achieving the improvements in learning related to the inquiry question which includes
 - annotated work samples that analyse achievement of learning
 - reflection on what had been learned and implications for future teaching practice
- evidence of all 37 descriptors of the APST at Proficient Teacher level.